



2016 HUD Continuum of Care Competition

Technical Assistance Session-July 18, 2016

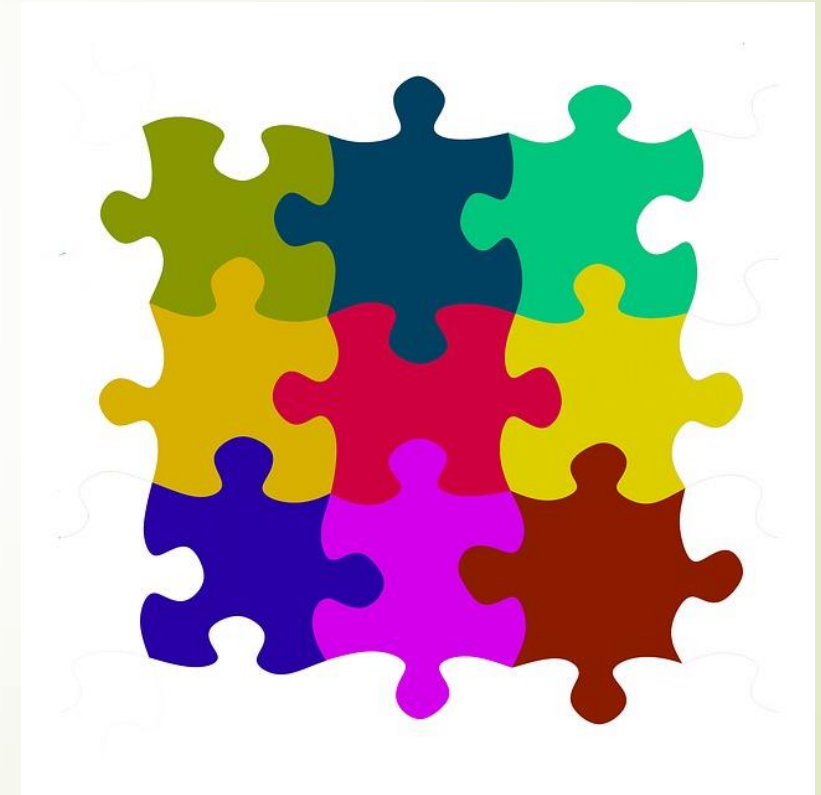
Presented by:

Katherine Thoeni, Executive Officer

Coalition of Homeless Services Providers

The Component Parts of the Process

- Renewal Application Process (renewal agencies and CoC)
- Collaborative Application (CoC)
- Priority Ranking (renewal agencies, CoC, Rank & Review panel, Leadership Council)
- ...Different deadlines and timelines are associated with various requirements



Basics

- ▶ **-Federal Agency Name:** U.S. Department of Housing and Urban Development, Office of Community Planning and Development
- ▶ **Funding Opportunity Number:** FR-56000-N-25
- ▶ **NOFA Release Date:** 6/28/2016
- ▶ **Deadlines:** See Calendar of Events

Begin with the
end in mind



Available Funding

- **Nationwide:** \$1.9 Billion
- **CA-506** Annual Renewal Demand (ARD): \$1,908,540 (*does not include CoC Planning Grant or Permanent Bonus*)
- *Tier 1 and Tier 2 priority ranking required.*
- **Tier 1:** 93% of ARD (\$1,774,942)
- **Tier 2:** Remaining 7% of ARD (\$133,597)



Tier 1/Tier 2 Straddling

- ▶ \$135,597 will be placed in Tier 2
- ▶ If a project application straddles the Tier 1 and Tier 2 line, HUD will conditionally select the project up to the amount of funding that falls within Tier 1.
- ▶ HUD will then consider collaborative application scores and other factors (exp. Policy priorities) and may fund the Tier 2 amount completely, not fund at all or only fund the project amount placed in Tier 1 (if reduced funding does not impact program)



Three Proposal Types

- Renewal Proposals
- Bonus Project Proposal
- CoC Planning Grant Proposal



Renewals

- A renewal is a specific program currently under contract with HUD and seeking a one year renewal of already established funding.
- Renewals can only apply for the funding level documented on the grant inventory worksheet (GIW)- *previously sent.*





Current Renewal Projects- *(Represents the \$1,908,504 ARD)*

- **Community Homeless Solutions**

- *-Casa de Paz*

- *-Homeward Bound*

- *-Men in Transition*

- *-MOST/Lexington*

- **Community Human Services**

- *-Safe Passage*

- **San Benito Health & Human Svcs.**

- *-Helping Hands*

- **Interim, Inc.**

- *-Sandy Shores*

- *Shelter Cove*

- *MCHOPE*

- **Housing Authority**

- *Shelter Plus Care*

- *-Pueblo Del Mar*

- **Veterans Transition Center**

- *-Coming Home Program*



New permanent housing bonus

- ▶ Only one permanent housing program bonus application may be added to the priority ranking and submitted to HUD for consideration.
- ▶ Bonus project is up to 5% of ARD which is \$95,425 maximum.
- ▶ \$95,425 is in addition to the ARD.
- ▶ Bonus project must meet one of the following two categories.
 - ▶ 1. New permanent supportive housing exclusively for people experiencing chronic homelessness.
 - ▶ 2. New rapid rehousing projects that will serve individuals, families, unaccompanied youth who come directly from the streets, emergency shelters, or are fleeing domestic violence situations.



Definition of Chronic Homelessness

- ▶ **Chronic Homeless Definition**

- ▶ A homeless individual with a disability, who:
- ▶ -Lives in a place not meant for human habitation, a safe haven (we don't have safe havens here) or in an emergency shelter; and
- ▶ -Has been homeless continuously for at least 12 months or on at least 4 separate occasions in the last three years, as long as the combined occasions equal at least 12 months and each break in homelessness separating the occasions included at least 7 consecutive nights of not living in a place not meant for human habitation or an emergency shelter.
- ▶ -Stays in institutional care facilities for fewer than 90 days will not constitute as a break in homelessness, but rather such stays are included in the 12-month total, as long as the individual was living in a place not meant for human habitation or an emergency shelter immediately before entering the institutional care facility.

CoC Planning Grant

- ▶ May only be submitted by the CoC lead (CHSP).
- ▶ To help coordinate and implement major policy initiative components
- ▶ Planning grant funding is in addition to ARD.
- ▶ Planning grant funding levels established by HUD, not the local level. Estimated planning grant amount for 2016 is \$60,000.

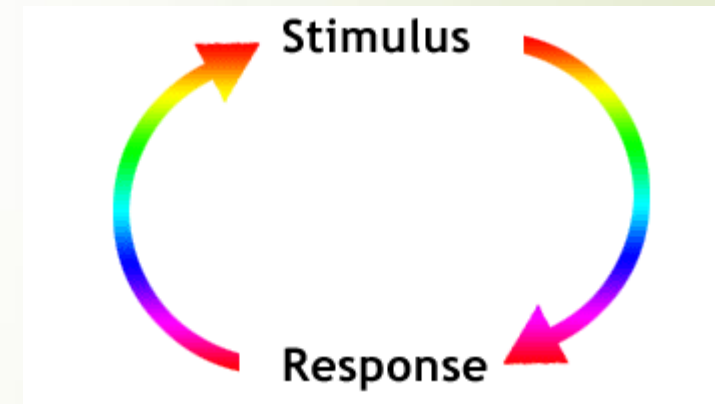


HUD Policy Priorities-Factors into Scoring and Ranking



1. Create a systemic response to homelessness

- Measure System Performance (new requirement)
- Create an effective Coordinated Entry process
- Promote participant choice
- Plan as a system
- Make assistance more open, inclusive, and transparent.



2. Strategically allocate resources

- ▶ Review project quality, performance and cost effectiveness.
- ▶ Maximize mainstream and other community based resources
- ▶ Review transitional housing projects
- ▶ Integration-Ensure those with disabilities can interact with those without disabilities to the fullest extent possible.



RESOURCES

3. End Chronic Homelessness

- ▶ Target persons with the highest needs and longest histories of homelessness for existing and new permanent supportive housing.
- ▶ Increase units.
- ▶ Improve outreach.



4. End family homelessness

- CoC's should ensure that families can easily access housing assistance tailored to their strengths and needs and, through partnerships, increase access to mainstream affordable housing.



5. End youth homelessness

- ▶ When evaluating youth programs, CoC's should take into account the specific challenges faced by youth experiencing homelessness. In coordination with mainstream programs, CoC's should consider how they can best serve young people who are fleeing domestic violence, human trafficking, or who are exchanging sex for housing.



6. End Veteran homelessness

- ▶ CoC's should take specific steps to reach the goal including prioritizing veterans and their families for assistance when they cannot be effectively assisted with VA services, and coordinating closely with veteran serving organizations and VA-funded housing and services.



7. Housing First Approach

- ▶ An approach to homeless assistance that prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions such as sobriety , minimum income threshold or lack of employment.



Timelines and Deadlines

- ▶ Calendar of timelines and deadlines to be distributed at this session (sent out previously)
- ▶ Hard deadlines—no way around it





Individual Agency Project Applications



APPLICATION



Application Highlights

- ▶ For renewals, application budget amounts must match budget line item amounts as outlined on the Grants Inventory Worksheet (previously sent)
- ▶ Bonus project, may not exceed 5% of ARD (\$95,425)
- ▶ All applicants are required to register with Dun and Bradstreet and in the System for Award Management (SAM)....Double check to make sure all agency info is current.
- ▶ Applications are submitted via E-SNAPS (instructional guide previously sent). Double check to make sure that registrants are updated and able to submit) and project applicant profile is current.
- ▶ Don't forget Funding Opportunity Registration—see instructional guide
- ▶ Follow Instructional Guide—step by step—Don't forget attachments
- ▶ Import prior year information if a renewal project—see instructional guide
- ▶ CoC reviews all applications and submits as a “bundle”



Application Highlights



- ▶ Congressional District is: CA-020
- ▶ For renewals, Recipient Performance:
 - ▶ If program did not submit APR on time, a written explanation must be provided to the CoC when initial application is submitted. Please notify CoC if you have been unable to access your APR.
 - ▶ If program has any unresolved HUD findings, a written explanation must be provided to the CoC when initial application is submitted.
- ▶ If program did not draw down at least quarterly, a written explanation must be provided to the CoC when initial application is submitted.
- ▶ If any funds were recaptured by HUD for most recently expired grant, a written explanation must be provided to the CoC when initial application is submitted.

Match

- A requirement that each project match all grant funds, except leasing funds, with no less than 25% of funds or in-kind contributions from other sources. The 25% match must be provided on a per-project basis.
- A project with a \$100 budget (not including leasing) would need \$25 in match.





Match Definitions

- ▶ **Cash Match:** may be from any source, including any other federal source, as well as State, local, and private sources, provided that funds from the source are not statutorily prohibited to be used as a match.

- ▶ **In-Kind Match:** May be the value of any real property, equipment, goods, or services contributed to the project as match, provided that if the project had to pay for them with grant funds, the costs would have been eligible. Services to be provide by a third party must be documented by a memorandum of understanding (MOU) between the recipient and the third party that will provide the services.

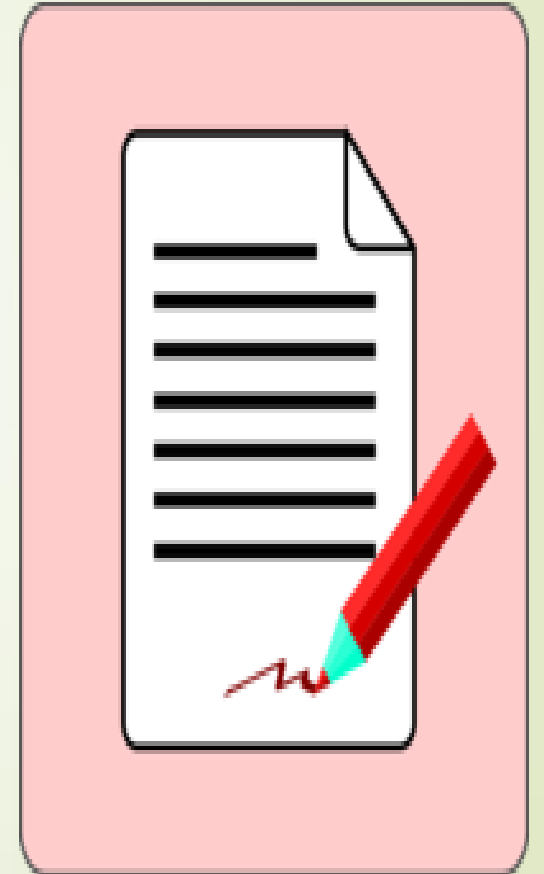
Can I count client rent or program fees as match?

- ▶ After a couple years of disallowing this, HUD has reversed itself and now allows client rent (or client program fees) to be used as match.



How to document match

- ▶ Template previously sent to interested parties.
- ▶ Will be sent to any new interested parties.





Appeals

- ▶ All eligible applicants have the opportunity to appeal both their score and preliminary ranking prior to the Priority List being finalized and approved by the Leadership Council.
- ▶ The Appeals Committee
- ▶ The Appeals Committee will be comprised of four (4) impartial members of the LMH Leadership Council: 3 members will be Appeals Committee voting members and one will be a non-voting member.

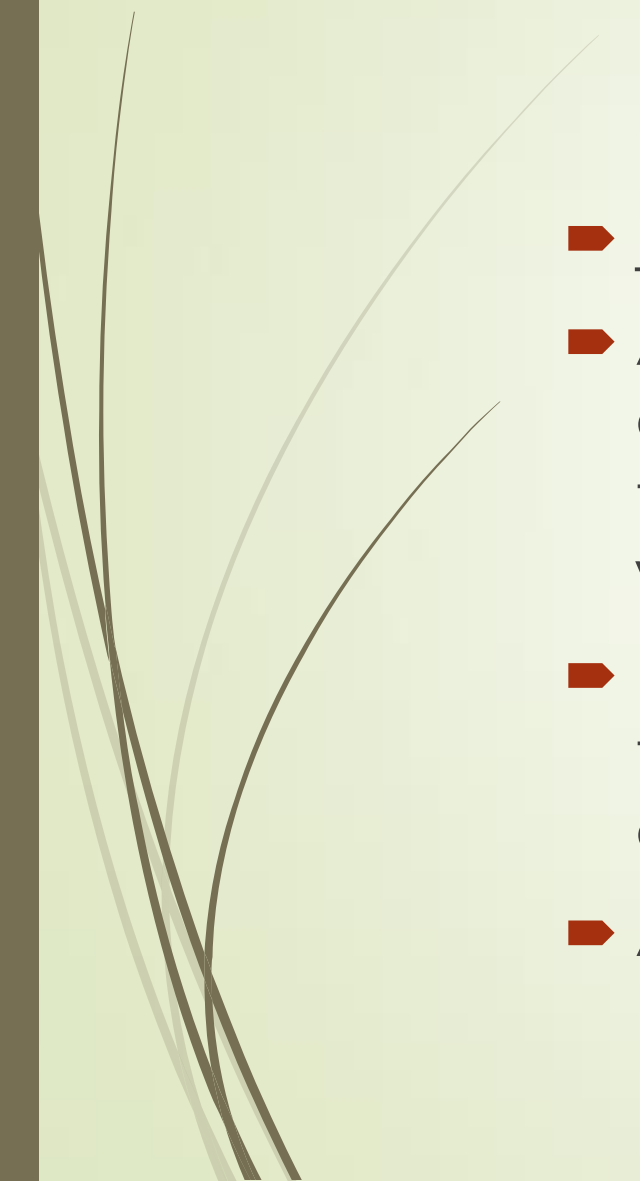


Appeals

- ▶ The three voting members will not have participated on the original Rating Panel.
- ▶ The non-voting member must be a member of the original Rating Panel.
- ▶ No member of the Appeals Committee may have a conflict of interest with any of the agencies applying for McKinney funding. All members of the Appeals Committee must sign conflict of interest and confidentiality statements.
- ▶ The role of the Appeals Committee is to read and review only those areas of the application that are being appealed.



Appeals

- Eligible Appeals
 - A Project Applicant may appeal an application if a) the application received less funding than applied for and the agency can show, with evidence, that the process was unfair.
 - Project Applicants that have been found not to meet the threshold requirements are not eligible for an appeal.
 - Appeals cannot be based upon the judgment of the Rating Panel.
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Appeals

- ▶ Applicants may appeal in writing, with back up documentation, if they can prove their score is not reflective of the application information provided, or if they can describe bias or unfairness in the process which warrants the appeal.
- ▶ The Appeals Process
- ▶ Any and all appeals must be received in writing within three (3) business days of the notification of ranking to projects.
- ▶ All notices of appeal must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed.

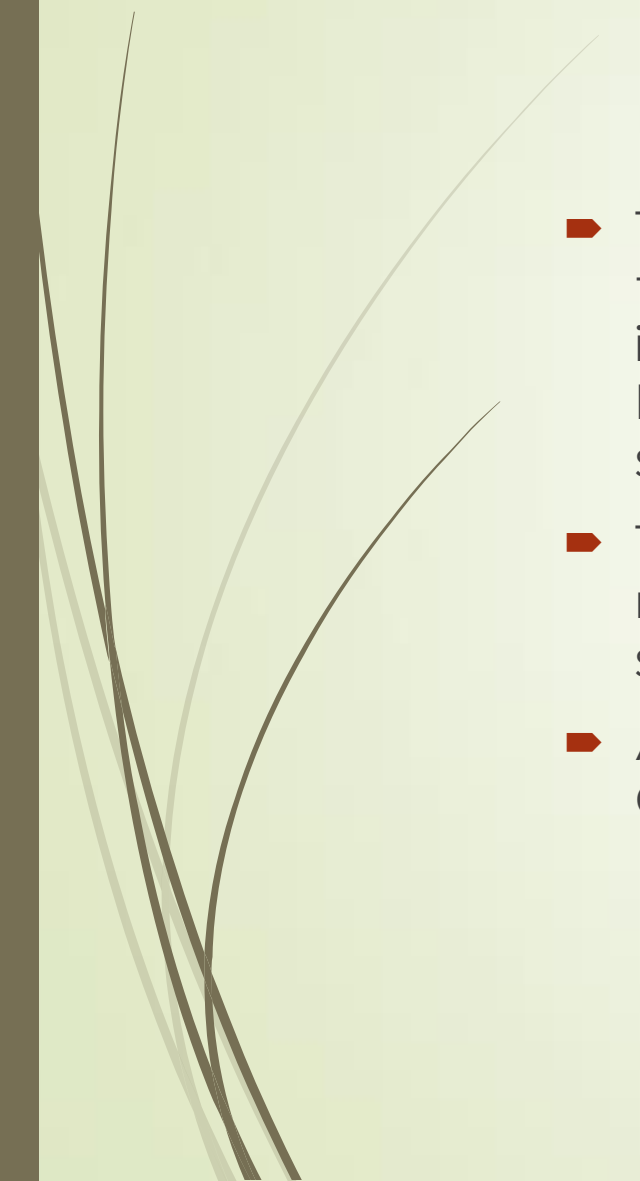


Appeals

- All notices of appeal (one original and four copies) must be submitted to:
- Coalition of Homeless Services Providers/CoC Coordinator
- Martinez Hall
- 2201 12th Street, Marina CA 93933
- 831-883-3080
- Email: chspmontry@aol.com



Appeals

- ▶ The notice of appeal must include a written statement specifying in detail the grounds asserted for the appeal. The appeal must be signed by an individual authorized to represent the sponsor agency (i.e., Executive Director)/Project Applicant. The notice of appeal is limited to one single spaced page in 12-point font.
 - ▶ The appeal must include a copy of the application and all accompanying materials submitted to the Rating Panel. No additional information can be submitted.
 - ▶ All valid appeals will be read, reviewed, and evaluated by the Appeals Committee.
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Appeals

- ▶ The Appeals Committee will meet to deliberate the appeal.
 - ▶ All Project Applicants appealing the Rating Panel-recommended decision will be timely notified in writing and invited to attend any appeal. They may make a 10-minute statement regarding the appeal.
 - ▶ The Appeals Committee will review the rankings made by the Rating Panel only on the basis of the submitted project application, the one page appeal, any statements made during the appeal process, and the material used by the Rating Panel. No new information can be submitted by the Project Applicant appealing or reviewed by the Appeals Committee.
 - ▶ The decision of the Appeals Committee must be supported by a simple majority vote.



Appeals

- ▶ The appealing agency will receive a written decision of the Appeals Committee within two (2) business days of the Appeals Committee Meeting.
 - ▶ The decision of the Appeals Committee will be final.
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Questions

